

iPad Loan Agreement

One Apple iPad, charger and case are being lent to the Student and are in good working order. It is the Student's responsibility to care for the equipment and ensure that it is retained in a safe environment.

This equipment is, and at all times remains, the Property of New Lexington City Schools and is herewith lent to the student for educational purposes only for the Academic School Year. The student may not deface or destroy this property in any way. Inappropriate use of the machine may result in the student losing their right to use the iPad. The equipment will be returned when requested by New Lexington City Schools, or sooner, if the student withdraws from New Lexington High School prior to the end of the school year.

The District Property may be used by the Student only for non-commercial purposes, in accordance with District's policies and rules, the District Acceptable Use Policy, as well as local, state, and federal statutes.

Student may not install or use any software other than software owned or approved by the District and made available to the Student in accordance with this Receipt and Agreement.

One user with specific privileges and capabilities has been set up on the iPad for the exclusive use of the Student to which it has been assigned. The Student agrees to make no attempts to change or allow others to change the privileges and capabilities of this user account.

The student may not make any attempt to add, delete access, or modify other users' accounts on the iPad or on any school owned computer.

The New Lexington High School network is provided for the academic use of all students and staff. The Student agrees to take no action that would interfere with the efficient, academic use of the network.

Identification labels have been placed on the iPad. These labels are not to be removed or modified. If they become damaged or missing contact tech support for replacements. Additional stickers, labels, tags, or markings of any kind are not to be added to the machine.

An email account will be available for each Student to use for appropriate academic communication with other students and staff members only. This email is for communication within the school district.

Student agrees to use best efforts to assure that the District Property is not damaged or rendered inoperable by any such electronic virus while in Student's possession.

The Student acknowledges and agrees that the Student's use of the District Property is a privilege and that by the Student's agreement to the terms hereof, the Student acknowledges the Student's responsibility to protect and safeguard the District Property and to return the same in good condition upon request by New Lexington High School.

Responsibilities

Parent Responsibilities

Your son/daughter has been issued an iPad to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this computer:

- I will supervise my child's use of the iPad at home,
- I will discuss our family's values and expectations regarding the use of the Internet and email at home,
- I will supervise my child's use of the Internet and email,
- I will not attempt to repair the iPad, nor will I attempt to clean it with anything other than a soft, dry cloth,
- I will report to the school any problems with the iPad & I will not load or delete any software from the iPad,
- I will make sure my child recharges the iPad battery nightly,
- I will make sure my child brings the iPad to school every day,
- I understand that if my child comes to school without the iPad, I may be called to bring it to school,
- I agree to make sure that iPad is returned to school when requested and upon my child's withdrawal from New Lexington High School.

Student Responsibilities

Your iPad is an important learning tool and is to be used for educational purposes only. In order to take your iPad home each day, you must be willing to accept the following responsibilities:

- When using the iPad at home, at school, and anywhere else I may take, it, I will follow the policies of New Lexington City Schools, especially the Student Code of Conduct and Acceptable Use Policy, and abide by all local, state and federal laws,
- I will treat the iPad with care by not dropping it, getting it wet, leaving it outdoors, or using it with food or drink nearby, and I will keep my iPad in my school issued protective case at all times,
- I will not lend the iPad to anyone, not even my friends or siblings; it will stay in my possession at all times,
- I will not load any software onto the iPad,
- I will not use my iPad with personal email accounts. Ex: gmail,
- I will not remove programs or files from the iPad,
- I will not give personal information when using the iPad, I will bring the iPad to school every day,
- I agree that email (or any other computer communication) should be used only for appropriate, legitimate, and responsible communication,
- I will keep all accounts and passwords assigned to me secure, and will not share these with any other students,
- I will not attempt to repair the iPad,
- I will return the iPad when requested and upon my withdrawal from New Lexington High School.

Pages to be signed and returned:

1. iPad Loan Agreement and Student Acceptable Use Policy (Page 3)
2. Technology Protection Fund (Page 4)

New Lexington City Schools iPad Loan Agreement and Acceptable Use Policy Student Signature Page

This page must be signed and returned before a student is issued any school-owned technology equipment.

I have read and agree to abide by the iPad loan agreement, Student Network and Internet Acceptable Use and Safety Agreement which can be found in the student handbook. I understand that any violation of the terms and conditions set forth in the Policy and Guidelines is inappropriate and may constitute a criminal offense. As a user of the Board's computers/network and the Internet, I agree to communicate over the Internet and the Network in an appropriate manner, honoring all relevant laws, restrictions and guidelines. I have read and understand the responsibilities of use of the school owned equipment.

Student's Signature

Date

Teachers and building principals are responsible for determining what is unauthorized or inappropriate use. The principal may deny, revoke or suspend access to the Network/Internet to individuals who violate the Board's Student Network and Internet Acceptable Use and Safety Policy and related Guidelines, and take such other disciplinary action as is appropriate pursuant to the Student Code of Conduct.

Technology Protection Fund

Coverage and Benefit

This agreement covers the iPad loaned to the student against all damage or loss over \$50.00. Accessories (charger and case) and damages valued at less than \$50.00 are NOT covered and are the sole responsibility of the student. Coverage is 24 hours per day.

Effective and Expiration

This coverage is effective from the date this required form and premium payment are received by the school through the date at which the student graduates or withdraws from New Lexington High School.

Premium

The total premium cost is \$50.00 per student per device/policy. There will be a one-time replacement for accidental damage to the first iPad issued to a student. If something happens to a replacement iPad, an additional \$50.00 will need to be paid. The \$50.00 premium cost does not cover devices damaged by negligence. Policies last for the duration of the student's academic career at New Lexington High School, or until claimed, whichever comes first. Partial semesters are not refundable.

It is agreed and understood that:

- The New Lexington High School Technology Protection Fund will offer coverage to all students,
- A separate application will be needed for each iPad covered.

It will be the responsibility of the Technology Department to determine if damages were due to negligence or accidental. A student with a damaged iPad will be given a replacement, but will not be allowed to take the iPad home.

Name of Student

Grade

Address

Home Phone

Parent Signature

Date

To be COMPLETED, SIGNED, & RETURNED to New Lexington High School