

NEW LEXINGTON CITY SCHOOLS  
FERPA/DIRECTORY INFORMATION AND STUDENT PHOTOGRAPH  
OPT-OUT FORM  
AND NOTICE OF RIGHTS

Please read the following notice. Then, mark the selections for each of the three choices related to district information-sharing under the Federal Education Rights and Privacy Act ("FERPA") and sign and date the form. Please return the completed form to the student's classroom teacher on the first day of the school year.

New Lexington City Schools students and parents have the right to:

- A. Inspect and review the student's education records;
- B. Request amendments to the student's education records if the parent believes the records are inaccurate, misleading, or violates the student's privacy rights;
- C. Consent to disclosures of personally-identifiable information contained in the student's education records, except to those disclosures allowed by law;
- D. Challenge Board noncompliance with a parent's request to amend the records through a hearing as provided for by FERPA;
- E. File a complaint with the United States Department of Education as authorized by FERPA; and
- F. Obtain a copy of the Board's policy and any accompanying guidelines on student records.

May the district share your student's directory information?

YES \_\_\_\_\_ NO \_\_\_\_\_

May the district share photographs of your student?

YES \_\_\_\_\_ NO \_\_\_\_\_

May the district place your student's name and photograph within the school building, in the school newspaper, yearbook and programs for extracurricular activities?

YES \_\_\_\_\_ NO \_\_\_\_\_

Student Name: \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date