

Student Name _____

FERPA/Directory Information Sheet

If you mark "no" on the student directory, your child's name will NOT be in any of the following areas:

- Local newspaper
- School website
- Yearbook
- Class Photo
- Valentine's Day list
- School newsletter
- AR reward chart in cafeteria

If you mark "no" on the Photograph area, your child's picture will NOT be in any of the following areas:

- Level up League for Lexia in cafeteria
- Local newspaper
- School website
- Yearbook
- Class Photo
- School newsletter
- Photos taken at assemblies of whole school

NEW LEXINGTON SCHOOLS

**FERPA/DIRECTORY INFORMATION AND STUDENT PHOTOGRAPH
OPT-OUT FORM
AND NOTICE OF RIGHTS**

Please read the following notice. Then, mark selections for each of the two choices related to district information sharing under the Federal Educational Rights and Privacy Act (“FERPA”) and sign and date the form. Please return the completed form to the student’s classroom teacher on the first day of the school year.

New Lexington Schools students and parents have the right to:

- A. inspect and review the student’s education records;
- B. request amendments to the student’s education records if the parent believes the records are inaccurate, misleading or violates the student’s privacy rights;
- C. consent to disclosures of personally identifiable information contained in the student’s education records, except to those disclosures allowed by law;
- D. challenge Board noncompliance with a parent’s request to amend the records through a hearing as provided for by FERPA;
- E. file a complaint with the United States Department of Education as authorized by FERPA;
- F. obtain a copy of the Board’s policy and any accompanying guidelines on student records.

May the district share your student’s directory information?

Yes ____ No ____

May the district share photographs of your student?

Yes ____ No ____

Student Name: _____

Parent/Guardian Signature

Date