

CHAIN OF COMMAND

If you have a suggestion, problem or complaint, try to resolve the situation with the coach first before approaching the Athletic Director, Principal, Superintendent or School Board. The contact with the coach must occur a **minimum** of 24 hours after the situation occurs. The coach should not be approached after a contest unless it is in emergency. Try to make phone calls of a non-emergency nature during school hours and/or reasonable hours.

PROCEDURE

1. Contact the coach to discuss your suggestion, problem or complaint. If unable to resolve issue.....
2. Contact the Athletic Administrator to discuss your suggestion, problem or complaint. If unable to resolve issue.....
3. Contact the Principal to discuss your suggestion, problem or complaint. If unable to resolve issue.....
4. Contact the Superintendent to discuss your suggestion, problem or complaint. If unable to resolve issue.....
5. Contact the Board of Education to discuss your suggestion, problem or complaint. If unable to resolve issue.....

I have read the New Lexington City Schools Chain of Command Bulletin. I fully understand and agree to abide by the rules and regulations contained within.

Student Name _____ Signature _____

Date _____

Parent Name _____ Signature _____

(Father) Date _____

Parent Name _____ Signature _____

(Mother) Date _____

Guardian Name _____ Signature _____

Date _____

****A Chain of Command slip between the athlete and parent/guardian stating that they have read, understand, and will abide by the Chain of Command, must be on file in the Athletic Department Office prior to the initial practice session for the athlete.****